

BOROUGH OF HASBROUCK HEIGHTS

MINUTES

January 22, 2013

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, January 22, 2013 at 8:06 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 2, 2013 and transmitted to The Observer, The Record and The Herald News on January 2, 2013.

ROLL CALL: Present: Mayor Rose Heck, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link, Councilman Russell A. Lipari
Councilman Christian Semenez

Absent: None

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor Heck led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION: Councilman Semenez gave the Invocation as follows:

“Let us live happily. Let us live happily without hate amongst those who hate. Let us dwell on unhateingly amidst hateful men. Let us live happily in good health amongst those who are sick. Let us dwell in good health amidst ailing men. Let us live happily without yearning for central pleasures amongst those who yearn for them. Let us dwell without yearning amidst those who yearn. Let us live happily. We who have no impediments, we shall subsist on joy even as the radiant gods.”

PRESENTATION: Certificates to 2012 Meadowlands Football League Super Bowl Champions – Hasbrouck Heights Junior Football Raiders Cheerleaders

Mayor Heck, Recreation Commissioner Buckman and Deputy Recreation Commissioner Gonzalez presented Certificates of Achievement to the following Cheerleaders: Chiara Alvarez, Katie Armonaitis, Amber Barrios, Marisa Billings, Amanda Boscarino, Angelina Casale, Emily Condon, Elizabeth Connelly, Emily Cuttita, Nicole Dallara, Francesca D’Amico, Kaitlyn De Micco, Francesca DeNaro, Chloe Ferrante, Jenevive Ferreri, Kaitlyn Guido, Gia Gyenes, Giana Homan, Kayla Ike, Lexi Kest, Alexa Lofaso, Isabel Lopez, Sofia Lopez, Lucia Marquez, Alexis Mason, Morgen McBrearty, Paige Mc Guire, Olivia Myers, Megan Napolitano, Lindsay Nazzaro, Megan

PRESENTATION (cont'd):

Nazzaro, Rebecca Nevins, Kelsey Parodi, Kayla Perrapato, Caidence Porto, Paige Riley, Kristine Robertson, Alexandra Roseman, Martina Scarpa, Meaghan Shaw, Devon Sonzogni, Gabrielle Thibault, Julia Trexler, Katelyn Tutelo, Elizabeth Victori, Victoria Vitelli, Alysha Weaver, Madeline Williamson and Coaches: Desiree Wolf, Missy Gyenes, Christine Thibault and Carissa Wolf.

APPOINTMENTS: Francesco Aquila to Hasbrouck Heights Fire Department Truck Company One

Mayor Heck requested a motion to approve the appointment of the foregoing which was made by Councilman Gonzalez, seconded by Councilman Semencz, and unanimously carried.

CLOSE FOR EXECUTIVE SESSION: 26. Personnel

Mayor Heck requested a motion to close for Executive Session at 8:28 p.m. which was made by Councilman Lipari, seconded by Councilman Gonzalez, and unanimously carried. The Mayor announced the regular meeting would be reopened.

MOTION TO RETURN TO REGULAR MEETING:

At 9:38 p.m. Mayor Heck requested a motion to go back to the Regular Meeting which was made by Councilman DiPisa, seconded by Councilman Semencz, and unanimously carried.

COMMUNICATIONS:

- 1) Memo from Fire Chief Richard Giarratana advising of the resignation of Robert Munoz from Engine Company 2
- 2) Revised Annual Schedule of Fire Protection Charges for 2013 from United Water New Jersey
- 3) Notice of Public Hearing of Dougan Outdoor Media for construction of billboard on Route 17
- 4) Letter from BCUA re: Certified Recycling Professional Grant Assistance Program
- 5) Affidavit from The Observer stating official advertising rates

Mayor Heck asked if anyone wished to have any item read into the record. There being none, Mayor Heck asked for a motion to approve the correspondence which was made by Councilman Semencz, seconded by Councilman Gonzalez and unanimously carried.

PETITIONS: None

APPROVAL OF MINUTES: *(December 11, 2012 Regular Meeting, December 27, 2012 Regular Meeting, December 27, 2012 Executive Session, January 1, 2013 Sine Die Meeting, January 1, 2013 Reorganization Meeting, January 8, 2013 Regular Meeting, January 8, 2013 Work Session)*

Mayor Heck requested a motion to approve the foregoing Minutes which was made by Councilman DiPisa, seconded by Councilwoman Buckman, with Councilman Gonzalez abstaining from the Minutes of January 8, 2013 and Councilman Semencz abstaining from the December meetings minutes, and otherwise unanimously carried, the foregoing Minutes were approved.

BILLS:

WHEREAS, claims and accounts amounting to \$183,746.43 specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Pamela J. Link
Commissioner of Finance

On a motion by Councilwoman Link, seconded by Councilman DiPisa, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

POLICE: Under Police, Commissioner DiPisa read a report submitted by Chief Colaneri: Euclid and Lincoln Schools DARE culmination was held at the High School on January 10. Mayor Heck, Chief Colaneri and School Principals, Mr. Sickels and Mr. Colangelo spoke to the students and parents. Sgt. Rinke was thanked for his work with the students. A party with a DJ and refreshments was held in the cafeteria. Chief Colaneri, Sgt. Rinke, Dets. Baker, Colaneri and Behr and Officers Woodbridge, DeSimone and Brunetti attended the Lincoln and Euclid School anti-drug rallies on Friday, 01/11/2013. Chief Colaneri attended a meeting on 01/10/2013 with Boro Administrator Kronyak, DPW Superintendent Spindler and FEMA regarding the police cost due to Super Storm Sandy. The December monthly report of total summonses issued are: Parking 2012, 145 compared to 209 in 2011; moving violations 168 compared to 123 last year. Total year to date parking 2457 compared to 3788, moving

POLICE (cont'd): 179 compared to 1,362 last year. Total December 2012 was 313 compared to 332 for 2011, and year to date totals were 4,256 for 2012 compared to 5,150 for 2011.

RECREATION AND PARKS: Commissioner Buckman gave the following report as submitted by Director of Recreation Robert Brady. For more information on current or upcoming recreation programs feel free to email the Recreation Office hhrec@aol.com, or you can find us on Face book at “Hasbrouck Heights Recreation Department” and follow us on Twitter @HHrecreation. Under Parks, she reported for the past month, the Department of Public Works tree crew has worked in Woodland Park on removing stuck limbs from tree canopies throughout various areas. This work is on-going as a result of Superstorm Sandy. Leaves have also been removed from the park with certain areas yet to be collected. Two new infant seats have been ordered for the Central Avenue playground and will be installed upon delivery. As liaison to the Library, she reported Mimi Hui and her staff put together a very informative program for the Trustees on the many E-readers available in the marketplace. They provided the differences between them and how to download books for free through bccls.org right from your home, all is needed is a library card. All downloads are treated as a regular book loan with return dates, but are removed on the due date. The Library staff is available to show patrons how to use these wonderful tools.

FIRE, STREETS & SANITATION: Under Fire, Commissioner Gonzalez reported the following productivity report submitted by EMS Elizabeth Waring for the period of January 1, 2013 through January 15, 2013: there were eight fire calls, three non emergency calls and 32 EMS calls. On December 21, 2012 at 2:53 a.m. a two-alarm house fire on Harrison Avenue left two families displaced on New Year’s Eve. Firefighters from Wood-Ridge, Wallington, Lodi, Little Ferry and Moonachie Fire and First Aid were at the scene for mutual aid assistance. No injuries were reported and the fire was quickly extinguished. As Streets & Sanitation Commissioner he reported following up on the sanitary sewer pumping station located by the Exxon Station on Rt.17 south of Williams Avenue, it was determined through a dye test, that the maintenance of this line is the responsibility of an office building located on the north side of Rt. 17 North. The owners were notified and the maintenance and repairs are completed. The new two-way radios were delivered as part of the new FCC Narrow Banding Regulations that will be installed in the DPW trucks. Some of the newer equipment in some trucks will be adjusted for the frequency while the older equipment must be replaced. The DPW dispatched its salt trucks on December 26, 2012 and plowed the streets as three inches of snow fell. Once again on December 29, 2012, the salt trucks were dispatched in the morning and again at night as mixed perspiration fell. On January 16, salt crew covered the entire Borough as more snow and ice fell creating hazardous conditions. A voucher was to Bergen County Roads Department for services rendered on all county roads that transverse through our town. Also, the Bergen County Roads Department had 75 tons of salt delivered DPW yard via International Salt Company as part of the Snow/Salt Shared Services Agreement. Repairs: 1970 John Deere Back Hoe had an entire drive shaft and bushings replaced. Dump Truck # 203 had the dump body fastened back to the chassis that fell off due to erosion. This truck

FIRE, STREETS & SANITATION (cont'd): is used for snow plowing and a replacement was requested in the 2013 Budget. Garbage Truck # 101 – Replaced radiator and hoses. Garbage Truck #103 – Repairs to the hydraulic piston for packer blade assembly along with the replacement of a fuse relay and clutch switch.

FINANCE, SOCIAL SERVICES & WELFARE: Under Social Services, Commissioner Link offered sincere thanks to the generous residents of Hasbrouck Heights who continue to donate on a daily basis, with 10 to 20 bags of groceries being received each day. There were 87 visitors to the Food Pantry from January 2, 2013 through January 22, 2013. Thank you to the dedicated volunteers who helped stock and supervise the food pantry, and to the following who provided grocery items, gift cards and monetary donations throughout the month of January: Corpus Christi Brown Bag Sunday, St. John the Divine Church, Caroline, Elsie Sternbach, Rosemary Smith, Barbara Juliano, Elizabeth Cavanese, Cricco Family, Lynn Petronella, Veliky Family, John Rizzo, Gayle Rossi, Donna Boyd, Kathy Van Jura, Tripodo Family, Mrs. Gumbrecht, Anthony Guiliano, Karen McDowell, Gloria Cotter, Mr. and Mrs. Dussault, Mrs. Rensch, Christen Doherty, Thomas White, Jeff Leidenfrost and Ishan Zakhary. Please call 201-288-0195 for more information. The food pantry is open on Monday mornings (on Tuesdays if Monday is a holiday) from 9am-11am for Hasbrouck Heights residents in need. Anyone in need that would like to register can do so with Robert Brady by calling (201) 288-4143. Under Finance, Commissioner Link read the following report: the Current Fund cash balance at December 31, 2012 was \$2,460,232.99 and at November 30, 2012 was \$4,806,058.82 which represents a decrease of \$2,345,825.83. The entire balance was invested and earning approximately .25%. Cash receipts for the month of December totaled \$768,492.40 of which \$200,282.10 was for Current Taxes, \$56,137.77 was for Pre-paid 2013 taxes, \$49,613.30 was for State Aid, \$171,200.43 was Interfunds and \$291,258.80 was Miscellaneous Revenues. Cash disbursements for the month of December totaled \$3,112,029.09 of which \$2,012,876.02 was for Local School Taxes, \$645,190.16 was for Salaries and \$453,962.91 was for Other Expenses. She continued that the process of formulating the 2013 Municipal Budget continues with the Finance Committee meeting every Tuesday morning. Date for introduction of the 2013 budget has been extended from February 10 to March 15 in order to accommodate the planned February 26 introduction of the Governor's budget. The CFO has completed and submitted the Annual Debt Statement which is due January 31, 2013. The Debt Statement indicates the Borough's net debt at 12/31/12 was \$8,960,318.00 and at 12/31/11 was \$8,872,118.00. This is an increase of \$88,200.00. The percent of Net Debt to Equalized Valuations is 0.506% which is well below the 3.5% permitted by statute. The CFO is working on the annual Financial Statement due by February 10, 2013.

HEALTH & LAND USE: Under Health, Commissioner Lipari read a report prepared by Board of Health Secretary Lori French: The Board of Health would like to remind all dog owners that their 2012 dog license will expire on January 31st, 2013 and must be renewed during the month of January. A 2013 dog license for an altered dog is \$12.00 and \$15.00 for a non-altered dog. Proof of valid rabies vaccine must be submitted with payment. Dogs with immunizations, which will expire during the year of 2013, will

HEALTH & LAND USE (cont'd): require a vaccine prior to obtaining a license. Please call (201) 288-1636 to advise the Health Department if you no longer have your pet. The Teterboro Animal Shelter will be issuing free Rabies Vaccines to all dogs and cats of Bergen County residents, please call (201) 229-4600 for scheduled dates. Flu Vaccines: The Health Dept. in conjunction with the Mid-Bergen Regional Health Commission held another flu shot program on Monday, January 14th from 4:00 to 6:00 pm. Due to the large attendance the clinic remained open to 8:00 pm. Over 140 doses of the influenza vaccine were given and more than half of that number was administered to children. 5K Run/Walk & Health Fair: Board of Health Vice Pres. Tina-Louise Dowd reported that the 5 K Run and Health Fair s on schedule and wanted to remind everyone that the event will begin at 9:00 am on Sunday, April 28th, 2013. Over 50 letters requesting sponsorship have been mailed to various businesses. This event is to raise scholarship funds for Borough residents. Health Consultation Program: The Health Dept. provides a monthly Health Consultation Program on the fourth Thursday of each month by appointment only. Services include: Health History evaluation, blood pressure screening, height and weight measurements, individualized counseling and education about community and health resources with a public health nurse. To make an appointment please contact H.A.R. P. at 551-996-2038.

Under Land Use, Commissioner Lipari reported traditionally the month of January is a little slow in the Building Department. This year is no exception. The total funds collected were \$6,888. 91 initial UCC inspections were done during the past month with a passing rate of 89%. Work was not ready for inspection 10 times this month. The property maintenance inspector made 11 inspections. He followed up 22 times and issued 2 warnings. Reminder to the residents, please insure that you are in compliance to the borough ordinance which requires house numbers to be prominently displayed as well as the permit placard so the inspectors can readily find the house needing inspection.

As Senior Citizen liaison, Commissioner Lipari reported the following happenings in the Senior Center, a monthly calendar of events including line dancing, senior yoga, senior aerobics, advanced yoga, Bingo, mahjonn, games and cards. The Senior Lounge is open every day to watch TV and socialize with friends. All residents are invited to attend the Zumba Gold Class, a fun way to exercise to Latin music, for both men and women. Cost is \$1.00 and held on Friday afternoons at 1 p.m. If you would like to have any programs added to our calendar of events, call Robert Brady, Senior Program Coordinator at 201-288-4143.

PUBLIC FACILITIES: Commissioner Semencz reported the Department of Public Works has replaced 50 light fixture ballasts in the Library this past month and installed a new exhaust fan in the Children's section bathroom. Broken hinges were also replaced on a cabinet. At the Public Safety Building, leaking toilets were repaired in the Judge's Chambers bathroom and the Fire Department. A burnt out motor was replaced in one of the HVAC units at the Police Department. The Police Shooting Range trailers were winterized with antifreeze that is placed into the plumbing system. At Borough Hall, a new sump pump was replaced in the basement and new concrete sidewalks were installed in several locations mainly along the Library entrance to avoid a possible trip

PUBLIC FACILITIES (cont'd): hazard. New concrete curbing was installed around several areas of the Circle as a result of motor vehicle accidents. The cost of the repairs was covered by the motorist's insurance carriers. Schedule of Meeting: Community Room 14, Caucus Room 6, Council Chamber 4, Senior Center 4 (not including Senior Activities).

MAYOR'S REPORT:

Dec. 27, Thursday, 8 p.m. Final Council Meeting of 2012 was convened. And held over to the January 1, 2013 Reorganization meeting.

Jan. 1, 11:30 Tuesday, Adjourned Dec. 27th meeting. Russell Lipari was sworn in by County Executive Kathleen Donovan and Christian Semencz was sworn in by me. The Year end report was given.

January 2, Wednesday, 7:30 p.m. Planning Board Meeting at which Reorganization was held with Henry Dobbelaar being re-elected as Chair and Andrea Bocher Vice Chair. Brief business meeting.

January 8, Tuesday, 7 p.m. Had a brief meeting with Fire Chiefs Richard Giarratana, First Asst. Chief Patrick Hayes and 2nd Asst. Chief Angelo Racco and several residents.

8 p.m. Chaired the Council Meeting and Work Session.

Jan. 9, 7 p.m. Wednesday, Swore in Members of the Library Board of Trustees and attended the Library Reorganization Meeting.

Jan. 10, Thursday, 7 p.m. DARE Culmination Ceremony was held at Hasbrouck Heights High School. I addressed the graduates, parents, grandparents and all in attendance. Police Chief Michael Colaneri and Sgt. Joseph Rinke, along with Council Members Pamela Link, Russell Lipari and Chris Semencz also participated in the ceremony.

Jan. 11 Friday I attended both Drug Awareness Programs held at 9 a.m. at Lincoln School and 10:30 a.m. at Euclid School. This was the final event of a week's Program conducted by the Teachers and PTA Board Members. I spoke along with Police Chief Colaneri and Sgt. Rinke. Council Members Russell Lipari and Chris Semencz also attended along with Detectives Michael Colaneri Jr., Alan Baker, and John Behr; Police Officer Sean Woodbridge as well as Probationary Police Officers Michael De Simone and Nicholas Brunetti.

Jan. 14, Monday, 7:30 p.m., I attended the Reorganization Meeting of the Mayor's Community Celebrations Committee. Rosemary Willard was re-elected Chair. She led a discussion of the coming year's events and plans.

MAYOR'S REPORT (cont'd):

Jan. 15, Tuesday, 11:30 a.m., I attended the first Finance Committee Meeting of the New Year along with Finance Chair Pamela Link and Deputy Commissioner Justin DiPisa and Finance Officer/Business Administrator Michael Kronyak. Prior to that meeting I met with Borough Clerk Rose Marie Sees to discuss coming events such as the May 19th Street Fair and several local committee meetings.

7 p.m. I attended the Community Awareness Access for All Meeting held in the Caucus Room. Reorganization was held. I will chair this committee for 2013. Mary Ann Pisani was thanked for chairing the Committee prior to that. Councilwoman Pamela Link will again be Treasurer and Brenda Colaneri, Secretary. Several matter of importance were discussed including updating of the special lists maintained by the Police Dept of residents who are disabled and in need of possible special attention during emergencies; either town-wide or personal.

Jan. 22, Tuesday, 10:30 a.m. I met with Recreation and Senior Citizens Director Rob Brady to discuss future programs.

11:30 a.m. Finance Committee was held. I attended along with Finance Chair Pamela Link and Deputy Commissioner Justin DiPisa and Finance Officer/Business Administrator Michael Kronyak.

7 p.m. Fire Committee Meeting

8 p.m. Council Meeting

I am available to meet with residents on Saturday mornings from 10 till noon in the Library.

NEW BUSINESS:

- CONSENT AGENDA:**
- 27. Authorizing Change Order #2 for 2010 Road Resurfacing Program
 - 28. Authorizing Approval of 2012/2013 Licenses for Commercial Sale of Certain Motor Vehicle Dealers
 - 30. Authorizing Raffle License for Lincoln School PTA

On a motion by Councilman DiPisa, seconded by Councilman Semencz, and unanimously carried, the foregoing Consent Agenda Resolutions were approved. (Copies attached).

APPOINTMENTS:

- Faith Armonaitis to Mayor's Committee on Community Celebrations
- Faith Armonaitis to Emergency Management
- Michael Bugge to Emergency Management

APPOINTMENTS (cont'd):

Thomas Meli to Emergency Management
David Porfido to Emergency Management

Mayor Heck requested a motion to approve the foregoing appointments which was made by Councilman Gonzalez, seconded by Councilman Semencz, and unanimously carried.

RESIGNATIONS: Robert Munoz from Hasbrouck Heights Fire Department Engine Company 2

Mayor Heck requested a motion to accept the resignation of the foregoing, which was made by Councilman Semencz, seconded by Councilman Gonzalez, and unanimously carried.

ORDINANCE(S) ON PUBLIC HEARING:

ORDINANCE NO. 2292:

BE IT RESOLVED that an Ordinance entitled **“AN ORDINANCE TO SUPPLEMENT SECTION 261-42 ENTITLED “SCHEDULE XII: TRUCKS OVER CERTAIN WEIGHTS EXCLUDED” OF CHAPTER 261 ENTITLED “VEHICLES AND TRAFFIC” OF THE CODE OF THE BOROUGH OF HASBROUCK HEIGHTS SO AS TO INCLUDE AMONG THOSE PROHIBITIONS A FURTHER PROHIBITION OF TRUCKS IN EXCESS OF THE GROSS WEIGHT OF TEN TONS UPON INDUSTRIAL AVENUE FOR ITS ENTIRE LENGTH FROMN THE BOROUGH OF TETERBORO TO ITS TERMINUS AT RAILROAD STREET AND UPON RAILROAD STREET FOR ITS ENTIRE LENGTH TO THE BOUNDARY OF THE BOROUGH OF MOONACHIE”** be now passed on second and final reading and the Borough Clerk be and is hereby authorized and directed to publish said Ordinance, same to be published in The Record, a newspaper circulating and published in the Borough of Hasbrouck Heights.

Mayor Heck requested a motion to open the public hearing on Ordinance No. 2293 which was made by Councilman Lipari, seconded by Councilwoman Link, and unanimously carried.

There being no one wishing to speak on this ordinance, Mayor Heck requested a motion to close the public hearing which was made by Councilman DiPisa seconded by Councilwoman Link, and unanimously carried.

Mayor Heck requested a motion to approve Ordinance No. 2293 which was made by Councilman Semencz, seconded by Councilman Lipari, and unanimously carried.

MISCELLANEOUS FROM PUBLIC:

Mayor Heck requested a motion to open the meeting to the public which was made by Councilman DiPisa, seconded by Councilman Semenez, and unanimously carried. Mayor Heck invited anyone from the public wishing to speak to please come forward.

There being no one wishing to speak, Mayor Heck asked for a motion to close the public portion which was made by Councilman Lipari, seconded by Councilman Gonzalez, and unanimously carried.

RESOLUTION TO CLOSE: 30. Personnel and Sale of Borough Property

Mayor Heck requested a motion to go into Executive Session which was made by Councilman Gonzalez, seconded by Councilman DiPisa, and unanimously carried.

ADJOURN:

There being no other business to come before the governing body, at 10:18 p.m., Mayor Heck requested a motion to adjourn which was made by Councilman Semenez, seconded by Councilwoman Link and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on January 22, 2013.

Rose Marie Sees, Borough Clerk