

BOROUGH OF HASBROUCK HEIGHTS – MINUTES – DECEMBER 26, 2013

**BOROUGH OF HASBROUCK HEIGHTS**

**MINUTES**

**December 26, 2013**

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Thursday, December 26, 2013 at 8:11 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 2, 2013 and transmitted to The Observer, The Record and The Herald News on January 2, 2013.

**ROLL CALL:** Present: Mayor Rose Heck, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilman Russell A. Lipari, Councilwoman Pamela J. Link, Councilman Christian Semenech

Absent: None

**SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE:** Mayor Heck led in the Salute to the Flag and Pledge of Allegiance.

**INVOCATION:**

Mayor Heck gave the Invocation as follows:

“Tis the Season to experience a Very Merry Christmas, Happy Holidays, and a Happy New Year and to Thank God for all of our Blessings. Every Day for the rest of 2013, I pray that everyone is blessed with happiness, good sense, love of neighbors, and generosity of spirit. I join with you in Thanking God every day for all of the special blessings of life, good health, food on the table, and the benefits stemming from working to provide for our families and a bit extra to help those in need. Let us keep hope in our hearts and the spirit of fairness to others in each of these remaining days of 2013. Let us wake up to enjoy the daily gifts we receive such as sight, sound, the air we breathe and the beauty of nature around us. Let us give thanks and a smile to all that we meet on a daily basis and to those who perform even the smallest of kindnesses. God Bless all who make our lives worth living! God Bless all those who work for the betterment of Hasbrouck heights and God Bless those who need enlightenment and faith. Amen.”

**COMMUNICATIONS:** 1) Letter from Hasbrouck Heights Police Department which

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**COMMUNICATIONS (cont'd):** includes list of approved 2014 Towing Applications

2) Copy of Adopted 2014 Budget of the Bergen County Utilities Authority

3) Letter from United Water re: Implementation of Monthly Billing

4) Letter from Assistant Chief Angelo Roccamo Re: Fire Department Personnel

Mayor Heck asked if anyone wished to have any item read into the record. Item #3 was requested (copy attached). Mayor Heck requested a motion to accept the correspondence which was made by Councilman Semenech, seconded by Councilman Lipari, and unanimously carried.

**PETITIONS:** None

**APPROVAL OF MINUTES:** *(December 10, 2013 Regular Meeting and Work Session, March 26, 2013 Executive Session)*

Mayor Heck requested a motion to accept the foregoing Minutes which was made by Councilman Semenech, seconded by Councilman Lipari, and unanimously carried.

**APPOINTMENTS:** Josey L. Munez to Hasbrouck Heights Fire Department Truck Company One

Mayor Heck requested a motion to approve the foregoing Appointment which was made by Councilman Gonzalez, seconded by Councilman DiPisa, and unanimously carried

**BILLS:**

WHEREAS, claims and accounts amounting to \$195,286.51 specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Pamela J. Link  
Commissioner of Finance

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**BILLS (cont'd):**

On a motion by Councilwoman Link, seconded by Councilwoman Buckman, and unanimously carried, the foregoing Resolution was adopted.

**REPORTS:**

**POLICE:** Under Police, Commissioner DiPisa reported on Dec. 2 Chief Colaneri and Officer Woodbridge attended the NBWI Candlelight Vigil at Bergen County Plaza. On Dec. 12, Sgt. Colaneri and Sgt. Baker attended the BOE meeting to present the Michael Stillman, a Middle School Teacher, with a plaque thanking him for 15 years of dedication to the Junior Police Academy. Officers Olivo and Marino graduated from the Bergen County Police Academy on Dec. 20 and will begin field training shortly. A 2014 Chevy Tahoe 4-wheel drive vehicle was received to replace the old patrol vehicle 611. The HHPD Detectives hosted a missing child/person training class given by NJ State Police on Dec. 19. Twenty-five area detectives attended. He noted that Chief Colaneri reminds all residents to remove snow and ice off their vehicles and sidewalks within 24 hours of the snowfall. He asked residents with snow blowers to be mindful of their neighbors who are elderly. Regarding year to date figures, comparing 2012 January to November to 2013 the department is up 1,051 violations accruing over the months. Parking for 2012 was 2312 compared to 2013 which is 3,142. Moving violations for 2012 were 1,631 to 2,052 in 2013. Totals are 3,943 compared to 5,394.

Mayor Heck mentioned that several years ago she shared the reading of the year end reports with the commissioners in charge. We are accomplishing so much in every department that the January 1 meeting appeared to be going a bit too long. The reports are being split so that the commissioners will indeed be giving those reports in her stead.

**RECREATION AND PARKS:** Under **Parks**, Commissioner Buckman gave the following year end report: The DPW arranged for the sand blasting of the fireplace at Woodland Park. A test area on the stone was performed to detect if it was feasible and all proved to be well. The outcome is the fireplace is now restore to it original state.

The Pavilion at Woodland Park is now open for the enjoyment of our residents to use. The Department of Public Works followed up on the areas of construction that were not part of the bidding process for the project. A new electrical service was installed as DPW Superintendent Bill Spindler and Borough Administrator Mike Kronyak met several times with PSE & G to ensure that the project would be completed according to their specifications. The Borough had to purchase a utility pole to mount the service meter which was installed just southeast of the pavilion. Underground conduit was put in by the DPW and passed inspection. Seven electrical outlets and 12 LED lights were installed along with a breaker panel.

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**RECREATION AND PARKS (cont'd):** A wooden curb was built to hold back any possible dirt erosion from the eastern elevation of the pavilion. Stone masonry was placed on the existing front portion of the BBQ area as well as on the top of the existing fireplace to close off the area up to the roof.

At the rear of the pavilion, a sink was installed with a new faucet that took the place of a garden hose. The sink was outfitted with new legs and the DPW constructed a enclosure around the plumbing. The cutting table was also customized by DPW to accommodate the pitch of the concrete slab. A custom cedar wood serving area was installed.

A new chain link fence was installed at the Central Avenue Park playground as the white PVC fence was destroyed by vandalism over the past year. Certified playground mulch was placed at the fence line border.

Under **Recreation**, Commissioner Buckman gave the following year end report: The recreation department added 5 new programs in 2013 to go along with the 26 year round programs and activities for the residents to enjoy! We have seen our program's registrations grow to the highest numbers ever in recreation basketball, softball, and summer camp. In 2013 we added a year round special needs recreation program that benefits children and families in the area. The special needs recreation is broken down into four different activities, basketball, art, outdoor play, and indoor games.

In the past year we started a program for our senior center that will give all town seniors a chance to live a healthier more active life without the worry of cost. Our recreation department has partnered with 24 Hour Fitness to offer town seniors a free health club membership through the Silver Sneakers Program. This program offers seniors a free health club membership at participating clubs. This program is a great way for our seniors to stay active, enjoy a great facility.

In closing 2013 was a great year to be involved with the recreation department, we enjoyed the success of our traveling softball and basketball teams, we offered more senior programs in our senior center, had more kids participating in recreation activities than recent years, had a gorgeous day to enjoy one of the best attended Town Day celebrations, and we transformed our new pavilion and woodland park into the scariest place to be for over 600 children and parents at our Halloween in the Park event.

I would like to thank all the residents that help volunteer coach, and participate in our programs to make them the best they can be. I would also like to thank all children, parents, and seniors for participating in our programs, without your involvement our recreation department and senior center would not enjoy the success that it does. Rest assured that 2014 will be even better for our recreation sports and activities.

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**LIBRARY:** Under **Library** as liaison, Councilwoman Buckman gave the end of year report as follows:

The Free Public Library of Hasbrouck Heights continues its resource sharing among 74 member libraries of the Bergen County Cooperative Library System (BCCLS). Our community has access to over 6.5 million items. Under the direction of the Board of Trustees, headed by Lisa Traina, the Library continues to serve and meet the needs of the community.

### Annual Circulation Stats (as of December 22nd)

- \* 125,425 items circulated to date. We are 135 items away of beating last year's total circulation of 125,560. I am confident by the end of December; this Library will establish a new record breaking highest circulation figure ever recorded.
- \* 360 people use the computers each week.
- \* 107,043 people walked through the doors of our library.
- \* 6,478 residents have a Hasbrouck Heights library card.
- \* 6,229 reference questions were answered.

Library services include circulating a variety of books and media to the public, educational programs for residents, professional research help, out-of-state interlibrary loans, free internet access, delivery to the homebound, notary public service, proctoring of exams and computer training classes. We keep abreast of current trends and cutting edge technology. We offer free support and downloading of audiobooks and e-books.

### Programming

Our library programs draw in people of all ages. To date, 5,660 people attended 377 library sponsored activities. We have book discussion groups for children, teens, and adults. We offer a variety of self-help and educational seminars, music concerts, job search assistance, and cross generational craft programs during the year.

Our popular Crafts-to-Share Club draws a dedicated following under the direction of Head of Reference Melissa Singlevich. The ladies from the Craft-to-Share program have continued to volunteer their time, materials, and talent to knit and crochet blankets, hats and other items to be donated to the Hackensack Medical Center. A total of 5,473 hours of donated time was given in 2013.

The attendance for the Young Adult Programs continues to grow under the care of Teen Services Librarian Claire Santoro. We offer a variety of programs to peek their interests, such as movie screenings, trivia challenges, and craft sessions. The Library has an established Teen Advisory Group. We have a core gathering of 15 to 20 teens that meets once a month to help plan activities for their peers and volunteers for library events.

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**LIBRARY (cont'd):** Our children's activities draw in high attendance. There are always exciting and creative year round programs being sponsored in the Children's Area starting at birth through 6th grade. Our Children's Librarian Marie Joyce is always hard at work trying to cultivate the love of reading. She has given 12 class tours, made 2 visits to the Montessori preschool program, and worked with 3 Boy Scout and Girl Scout troops to help them earn their badges, and has regularly visited the classrooms at the elementary public schools and Corpus Christi.

In one year, the Library has supervised and helped more than 52 students complete 530 community service hours.

The Library facilities continue to offer a haven for local organizations to meet – 207 groups used the meeting rooms this year. A total of 2,488 people met at the Library for meetings.

The public can register for various library programs from the comfort of their homes by going to the library's website – <http://hasbrouckheights.bccls.org>

### 2013 Memorable Moments

The Library had the great pleasure to entertain New York Giants Offensive Lineman Kevin Boothe. He helped kickoff the summer reading program. About 120 people were in attendance for this "once in a lifetime" meet and greet opportunity. Mayor Rose Heck presented our special guest with a proclamation in recognition of all of his accomplishments.

In September, the Library hosted a Trustee and Friends orientation where renowned New York Times bestselling author Mary Jane Clark made a special guest appearance in support of libraries.

In August, the Library held its annual family summer bash. This year's theme was called – *Journey to the Center of the World*. Special thanks to all the borough agencies and individuals involved in making it a success. This event was held to promote and to encourage families to spend quality time together. 350 people attended. There were free movie screenings, costumed characters, karaoke singing, a dino dig exploration area, a family concert, an interactive lecture on cave animals, and a survival training session taught by the Boy Scouts.

### Friends Of The Library

The Library receives steadfast support from the Friends of the Library, presided over by Judy Mascis. The Friends help finance all programs (including the summer bash), and pay for all the refreshments and prizes. Only one book sale was held this year. To date, about \$ 15,800 has been donated to support ongoing programs. This year, the Friends of the Library purchased movie licenses for the Library to have public movie screenings and provided seed money to start up a circulating video gaming collection.

Thirty-nine local businesses have signed up for the Friends Merchant Program for 2014. All

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**LIBRARY (cont'd):** have agreed to offer discounts off your total purchases when an individual presents his/her Friends membership card. This is the fifth year the Friends has been able to develop a wonderful collaboration with our business community. It is deeply appreciated. Consider joining the Friends of the Library and the continuation of quality and educational programs.

### Funding

The Library received the following grant used for operating expenses:  
Per Capita State Aid -- \$4,984.

In conclusion, the Library continues to provide the community with outstanding public service. Your local public library has become a community center where there is a wealth of resources being offered and an opportunity for lifetime learning. Thank you for your continued support. You help to make this Library what it is today.

**FIRE, STREETS & SANITATION:** Under Fire, Commissioner Gonzalez gave the following report: As of November 30, 2013 there were total calls were 1,752 and 1,132 EMS calls, 570 of those were fire emergency calls. He reminded residents to check all smoke detectors and batteries in them and carbon monoxide detectors and batteries. Any unit five or seven years or older should be replaced. There should be one on every level of your home. The Fire Department was involved in 111 events this year including the Easter Egg Hunt, Holiday Parade and Santa Claus Around Town. This event was a great event with the weather being 70 degrees, and every stop brought out so many children.

Under **Streets & Sanitation**, Commissioner Gonzalez gave the following report: The Department of Public Works provides a variety of services to our Borough residents all year long. The department is comprised of DPW Superintendent William Spindler, DPW Assistant Superintendent James Schneider, and Administrative Support Judy Deitchman along with 19 members on our Road Crew and nine members of our Sanitation/Recycling Department. Joining the DPW this year are Michael Chervony as a mechanic, David Gumbrecht, as a sanitation loader, and Mark Waring, as a custodian at the Borough Hall.

The Department of Public Works provides many services under several different headings such as Buildings & Grounds, Shade Tree, Leaf Removal, Recycling, Road Repairs/Maintenance, Garbage and Trash Collection, Sewer Maintenance, Parks and Playgrounds.

### Shade Tree

The DPW performs all tree services needed for the entire town. On staff are Tree Foreman and a Tree Trimmer. These employees in conjunction with the Assistant Superintendent determine the priority of hazardous trees to be taken down or trimmed. The department also provides a Tree Replacement Program which replaces 50-60 trees

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**STREETS AND SANITATION (cont'd):** every year. The Shade Tree crew responds immediately to hazardous conditions arising from any and all severe weather condition.

Public Service has sent two (2) tree crews to our Borough in response to a September Council meeting at which they addressed the concerns of the Mayor and Council Members along with residents regarding the power outages. The tree crews are trimming several circuits throughout the town including those circuits that supplies Field and Oldfield Avenues.

Recycling

State Law requires that all municipalities recycle or suffer penalties. Hasbrouck Heights Recycling Program continues to be successful and we continuing to encouraging all our residents to commit to recycling. The importance of recycling and the savings for our community will have a positive impact.

On April 29, 2013 the Recycling Tonnage Report was filed with the State of New Jersey – Department of Environmental Protection. The report details the amount of tons recycled by our residents and schools. 989.42 tons was generated in the year 2012.

\*\* eWaste does not produce revenue nor does it cost anything for the Borough to dispose of it with eRevival.

Vehicles and Equipment purchased with Recycling funds:

Three (3) roll-off containers were purchased with the funds from the Recycling Program and Clean Communities Program at no cost to the taxpayers. The roll-off containers are 20, 30, and 40 cubic yard capacity and are used to transport our recycling and litter related items.

2013– GMC 4WD Truck with Utility Dump Body \$ 41,219

Road Repair and Maintenance

The new two-way radios were installed as part of the new FCC Narrow Banding Regulations in the DPW trucks. Some of the newer equipment in some trucks will be adjusted for the frequency while the older equipment must be replaced.

The following roads have been resurfaced as part of the Road Resurfacing Plan:

Bell Avenue from Oak Grove Avenue to Terrace Avenue, Springfield Avenue from Wood Street to East to Dead End, Walter Avenue from Boulevard to Oak Grove Avenue, Burr Place from Henry Street to Cul-de-Sac, Harrison Avenue from Boulevard to Summit Avenue, and DPW Recycling area.

**STREETS & SANITATION (cont'd):**

Garbage and Trash

As part of a Cooperative Agreement for Solid Waste Collection, the Borough entered into a contract for a savings of \$5.42 per ton on dumping fees. The new transfer station is located in Totowa and is a smaller facility from the previous location which tends to alter our turnaround time; therefore, our residents may be experiencing a delay in their garbage/trash and grass collection time. We are asking the residents to be patient until they become accustomed to the change. The Borough always strives to save the taxpayer dollars.

Sewer Maintenance

A repair was completed on an 18-inch stormwater pipe that was breached on the easement at 168 Berkshire Road. A 10-foot section of the Borough's sanitary main sewer line located on Terrace Avenue between Michigan and Alger Avenues was repaired when the DPW discovered a breach in the line during a routine video inspection.

The annual New Jersey Department of Environmental Protection (NJDEP) Stormwater Report was filed with the State by Bill Spindler, DPW Superintendent. The Stormwater Report requires mandatory inspections and cleaning of all catch basins, proper labeling, inspection of outfall pipes that flow to Riser's Ditch, tracking miles of street sweeping and debris amounts along with several other aspects of compliance.

Sewer Maintenance

The stormwater basin and outfall pipe that drains into Riser Ditch on Ottawa Avenue by Route 17 were cleaned by an outside contractor after the DPW could not complete the cleaning as it does not have the proper equipment. Two and one half (2 ½) tons of silt was removed. That area is flood prone as Riser Ditch is a tidal creek and water is always present in the system due to the elevation of the pipe in relationship to the creek.

**FINANCE AND SOCIAL SERVICES:**

Under **Finance**, Commissioner Link gave the following report: The Current Fund cash balance at November 30<sup>th</sup> was \$5,274,776.87 and at October 31<sup>st</sup> was \$4,069,366.36 which represents an increase of \$1,205,410.51. The entire balance was invested and earning approximately 0.25%.

Cash receipts for the month of November totaled \$5,743,508.56 of which \$5,395,735.73 was for Current Taxes, \$17,345.62 was for Pre-Paid 2014 taxes, \$50,606.06 was for State Aid and \$279,821.15 was Miscellaneous Revenues.

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**FINANCE AND SOCIAL SERVICES (cont'd):** Cash disbursements for the month of November totaled \$4,532,067.03 of which \$2,114,527.00 was for Local School Taxes, \$1,051,418.00 was for County Taxes, \$904,653.30 was for Salaries and \$461,468.73 was for Other Expenses.

The formulation of the 2014 budget continues. Department Heads received 2014 budget request forms and most have been completed and returned to the Finance Officer. The CFO received information on the Budget and Levy Cap's and he updated the Finance Committee at their last meeting. For 2014 the Budget Cap is set at .05% (one half of one percent), the Budget Cap was 2% for 2013. The Tax Levy Cap remains at 2% for 2014. The date for introduction of the 2014 municipal budget has been extended from February 10<sup>th</sup> until March 14<sup>th</sup> in order to accommodate the planned February 25<sup>th</sup> presentation of the Governor's budget.

The Financial Officer will complete and submit the Annual Debt Statement which is due by January 31, 2014 and the Annual Financial Statement which is due by February 10, 2014.

Under **Social Services**, Commissioner Link reported most heartfelt thanks is extended to the residents of Hasbrouck Heights who have been most generous during this Holiday Season. There were 111 grateful visitors to the Food Pantry from December 2, 2013 through December 23, 2013 who are invited to come to the Pantry on Monday mornings from 9 to 11 a.m.

Thank you also to the dedicated volunteers who helped stock and supervise the food pantry during these weeks including Andy and Joyce, Madeleine Leddy, Coleen Sarden, Al Kinsley, Jeff Leidenfrost, Marge Heeren, Rosemary Willard, Janice Cooney, Vivian Leidenfrost and Anna Tracz.

We sincerely thank the following for their generosity: Euclid School who held a hat and glove drive, Marge and John of Henry's Deli, Elks Lodge #1962, Corpus Christi Brown Bag Sunday, Bible Baptist Church, First Reformed Church, St. John the Divine Episcopal Church, United Methodist Church, Joyce Belbo, Gina DeFlorio, Gerry Berhain, Karen Janoski, Dave Jackson, Jr. Woman's Club, Jill Connors, Michele Townsend, Tom White, Lisa Molina, Messery Family, Phyllis Blohm, Bill Stanaland, Whitford Family, Tracy and Gary, Paul Fitzpatrick, HH National Honor Society, Mrs. Kinsley, Hilton Hasbrouck Heights, Karen Perez, Phyllis Burman, Bertha Spada, Bailey Family, Claire Jonco, Mark Jentz, Jean Kucera and Andrew Conroy, Arlene Carreau, Emily Labattaglia, Joan Fitzpatrick, Tina Mascis, Brownie Troop 4750, Mr. & Mrs. Corum, Connie Magagliano, Mr. DeNigris, Peter DeMaria and Anonymous.

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**HEALTH & LAND USE:** As Commissioner of **Health**, Councilman Lipari reported the following:

Fees Collected for 2013: \$81,714.60

Health Inspections: 454 of various natures, by Mid-Bergen Health Commission

Dog Licenses: 1241 licenses

Dog License Fees: \$18,202.00

Animal Control Services: 826 responses of various natures

Births Recorded: 82 babies born to town residents.

Town Resident Deaths: 79 residents

Total Deaths Recorded: 833 Deaths

Marriage Licenses Issued: 60 Couples Applied

Certified Transcripts: 2,124 issued (Death, Marriage & Birth)

The Board of Health continues to sponsor many programs, which are designed to educate the public. The AARP Safe Driver Program offers a refresher course teaching safe driving techniques and is open to all ages. The Blood Screening Program, which is offered twice a year and is an excellent opportunity to check on your body's internal wellness. Our Family & Friends CPR Course helps families learn specific CPR skills for an adult/child and infant. The Annual Senior Wellness Luncheon is always a well informative event. After a delicious lunch donated by Care-One of Wellington of Hackensack, our nurses from H.A.R.P. gave a presentation on the importance of adult immunizations, including the pneumonia, shingles and flu vaccine.

This year the Board of Health sponsored its 1<sup>st</sup> Annual 5 K Run & Fun Walk, which was held on Sunday, April 28, 2013. Over 160 people registered to run in the race. Gary Gagliardi was first to complete the race in 18 minutes and 31seconds. Proceeds collected were donated to Hasbrouck Heights Jr. Women's Club & Hasbrouck Heights Education Assoc. for student scholarships. The 2<sup>nd</sup> Annual 5 K Run has been scheduled for Sunday, April 27, 2014.

A new program offered this year was "The Shingles Vaccination Clinic", which was held on November 7<sup>th</sup>, 2013. The Board of Health in conjunction with Dr. Bellavia from Heights Medical and Heights Specialty Pharmacy conducted the clinic. Most of the participants were able to utilize their Health insurance to off set the cost for the vaccination. A second Shingles clinic will be held in 2014.

Our Public Nursing Staff from the H.A.R.P. provides residents with preventive health programs. The programs conducted during the year were our annual Senior & Child Flu Program, Monthly Health Consultations, and The Child Health Conference. These programs continue to be very popular with providing immunizations for children up to age 18 for preventable diseases and the health consultations, which focus on preventing & managing high blood pressure, managing stress, and weight control & life style changes.

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**HEALTH AND LAND USE (cont'd):** The Registered Environmental Health Specialist provided by the Mid-Bergen Regional Health Commission continued to provide many inspections of various nature of food surveillance to assure that wholesome foods are being prepared and sold in Hasbrouck Heights.

The Health Department continues to conduct “Grease Trap” inspections to specific Food Establishments. The inspections have been periodic and unannounced with the intent of preventing any future buildup and blockages, which may compromise the efficiency of flow through the borough’s wastewater disposal system. This program is to educate business owners on the importance of Grease Traps and ensure a greater consistency in cleaning the unit. The Health Dept. has conducted 67 Grease Trap inspections during the course of the year.

The Health Department issued over 1241 dog licenses. The Annual Dog Census Program was very successful. The Crossing Guards reported 102 unlicensed dogs. With Bergen County with the highest number of confirmed cases of rabies in the state it is important that every dog and cat in Hasbrouck Heights receive a rabies vaccine.

During the course of the year the Board of Health has been working to gather information about the on going problem with the domestic and feral cat population in town. The Board of Health has conducted property investigations, generated new ordinances, contacted various agencies and met with members of the Bergen County Animal Control. The Health Department has compiled a list of agencies along with information to assist the residents in making an educated decision base on their complaint. The information is available in the Health Dept.

The Board of Health is looking forward to 2014 with some new and exciting programs. These programs would not have been possible without the support of the members of the Board of Health and the governing body being so dedicated in promoting a healthier community through valuable services and education.

**PUBLIC FACILITIES AND TRANSPORTATION:** Commissioner Semencz offered the following end of year report: The concrete footings and electrical conduits have been installed for a new Clock Tower that was purchased by the Hasbrouck Heights Lions Club and donated to the Borough. The Clock Tower will be located in front of the Municipal Building. The unveiling of the clock by the Lions Club was May 11, 2013.

The repairs on the emergency generator located at the Public Safety Building, which had a burnt circuit board that controls the transfer switch, was completed and the entire system was tested and back on line with minimal interruption. Police Chief Colaneri was informed and kept abreast of the situation as was the Police Desk. Work was completed in the Library relating to the fire sprinkler head that discharged water as a result of a frozen pipe. The total cleanup was performed by an environmental company and the Borough’s insurance carrier will cover the claim.

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**MAYOR'S REPORT:**

Mayor began by noting her report would be brief.

Dec. 29 and 30, Friday, and Saturday The Chamber of Commerce Holiday Parade was enjoyable and its two day Holiday Fest 2013 was a big success. The Tree Lighting at the Circle drew a very large crowd and the Middle School and High School Choral Group were wonderful. Thank you to all and especially Mayor's Community Celebrations Committee Event Chair Pat Link for all of her work.

I attended a number of Christmas Parties and they were wonderful. Marilyn de Russy and I joined the Silver Sneakers Program at 24 Hour Fitness Gym. Recreation Director Rob Brady tells me a number of people have joined the program and final plans for any needed bus transportation will be ready on Tuesdays and Thursdays for January 2014.

Finance Meetings continued and preparation for a busy 2014 have begun.

I attended various meetings with Borough Clerk Rose Marie Sees and Business Administrator Michael Kronyak on a variety of matters.

I enjoyed participating in the Board of Education Evening of Recognition and met members of the Multi Cultural Club and their Advisor.

I also enjoyed assisting in giving out awards to the winners of the Free Public Library's Tree Decorating Contest. It was a marvelous event for all the participants.

I will continue my Saturday mornings at the Library in January.

Again a Blessed and Merry Christmas to all our residents and in particular our many, many volunteers!

**NEW BUSINESS:**

- CONSENT AGENDA:**
201. Authorizing Renewal of 2014 Hotel Licenses
  202. Authorizing Fire Department Percentages
  203. Authorizing Ambulance Squad Percentages
  204. Authorizing a Tax Refund due to a Tax Court Judgment for the year 2010 for Block 135.02, Lot 14, 650 Terrace Avenue, BRE/Prime Properties, LLC

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**CONSENT AGENDA (cont'd):**

205. Authorizing Approval of 2013/2014 Licenses for Commercial Sale of Certain Motor Vehicle Dealers
206. Authorizing Contract with Borough of Maywood to Use the Hasbrouck Heights Pistol Range
207. Authorizing Promotion of Sean Woodbridge from Probationary Patrolman to Regular Patrolman
208. Authorizing Contract with Bollinger Fowler Insurance Company for Prescription Drug Program for 2014
209. Authorizing Budget Appropriation Transfers

Mayor Heck requested a motion to approve the Consent Agenda which was made by Councilman Gonzalez, seconded by Councilman Semencz, and unanimously carried, the foregoing Consent Agenda Resolutions were approved. (Copies attached).

**APPOINTMENTS:** Sean Woodbridge from Probationary Patrolman to Regular Patrolman

Mayor Heck requested a motion to approve the following appointment. A motion was made by Councilman DiPisa, seconded by Councilman Gonzalez and unanimously carried.

**RESIGNATIONS:** George Coneo from Hasbrouck Heights Fire Department Engine Company One

Rosario Castro from Hasbrouck Heights Fire Department Engine Company Two

Arjun Sharma from Hasbrouck Heights Fire Department Ambulance Squad

Mayor Heck requested a motion to accept the following resignations. A motion was made by Councilman Gonzalez, seconded by Councilwoman Buckman, and unanimously carried.

**MISCELLANEOUS FROM PUBLIC:**

Mayor Heck requested a motion to open the meeting to the public which was made by Councilwoman Link, seconded by Councilman Semencz, and unanimously carried.

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There being no one wishing to speak, Mayor Heck asked for a motion to close the public portion which was made by Councilwoman Link, seconded by Councilman Semencz, and unanimously carried.

**RESOLUTION TO CLOSE:**                      210. Personnel

Mayor Heck requested a motion to close for Executive Session which was made by Councilwoman Link, seconded by Councilman Lipari, and unanimously carried.

**ADJOURN:**

There being no other business to come before the governing body, at 9:13 p.m., Mayor Heck requested a motion to adjourn which was made by Councilman Semencz, seconded by Councilman Gonzalez and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on December 26, 2013.

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**Rose Marie Sees, Borough Clerk**