

BOROUGH OF HASBROUCK HEIGHTS

M I N U T E S

JULY 23, 2013

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, July 23, 2013 at 8:03 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 2, 2013 and transmitted to The Observer, The Record and The Herald News on January 2, 2013.

ROLL CALL: Present: Mayor Rose Heck, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilman Russell A. Lipari, Councilwoman Pamela J. Link

Absent: Councilman Christian Semenez

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor Heck led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION:

Councilwoman Link gave the Invocation as follows:

“Let us be thankful for this day, as we meet here tonight we ask for guidance in our service to our community, to be ever mindful of opportunities that will protect and strengthen this very same community, by broadening our knowledge and continuing to strive to do our best for one as for all. For this we thank you, Amen.”

COMMUNICATIONS:

1) Christie Administration Seeks 2014 Americorps Watershed Ambassadors

2) Letter from Charlotte Sodora of CareOne at Wellington requesting to place banner across Boulevard to Advertise “Family Film Festival” on August 23 at the Athletic Field

3) Thank you from HHHS Administrative Team for Support during SY1213.

4) Update from PSE&G re: issues and items important to

COMMUNICATIONS (cont'd):

the company, customers and communities

5) Invitation to Mayor and Council to July 25 BOE Meeting to acknowledge town contribution to lightning detection system

Mayor Heck asked if anyone wished to have any item read into the record. Items #2 and 4 were requested to be read (copies attached). Mayor Heck asked for a motion to approve the correspondence which was made by Councilman DiPisa, seconded by Councilman Gonzalez and unanimously carried.

PETITIONS: None

APPROVAL OF MINUTES: *(May 14, 2013 Work Session, May 28, 2013 Executive Session, July 9, 2013 Work Session, July 9, 2013 Executive Session)*

Mayor Heck requested a motion to approve the foregoing Minutes which was made by Councilman Lipari, seconded by Councilwoman Link, and unanimously carried.

Mayor Heck requested a motion to approve the request for a banner to announce the Family Film Festival which was made by which was made by Councilman Gonzalez, seconded by Councilman DiPisa and unanimously carried.

BILLS:

WHEREAS, claims and accounts amounting to \$432,605.69 specified in the

Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Pamela J. Link
Commissioner of Finance

On a motion by Councilwoman Link, seconded by Councilman DiPisa, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

POLICE: Under Police, Commissioner DiPisa read the following report: The 14th Class of the Hasbrouck Heights Police Jr. Academy was held with 44 8th grade students participating. The recruits enjoyed a week of hard work, discipline and fun. The department would like to thank the Bergen County Sheriff's Department, Lyndhurst Police Department, US Marshall's Office, FBI for participating this year. Lt. Rinke, Sgt. Baker and Ptl. Dussault were this year's training officers. The Police Department again assisted at this year's Lion's Club Fireworks, providing traffic safety and crowd control. The Honor Guard along with the VFW Honor Guard presented the Colors for the National Anthem. The Detective Squad ran complete background checks on the construction workers at Woodland Park during summer camp hours. Newly hired Officers Olivo and Marino are set to begin their training at the Bergen County Police Academy on Friday, July 26, 2013. As a point of information, he noted in the past week there were 10 car burglaries. Chief Colaneri has alerted the media and Councilman DiPisa noted that in the summer to have so many in such a short period of time it is important the public understands that items such as GPS, lap tops, cell phones, are tempting to thieves when they see them on seats of cars, that vehicles should be locked. The Police Department is offering a free burglary survey of your home, call 201-288-6019 to make an appointment. Statistics for June 2013 were year to date for parking in 2012 was 1,250 and in 2013 1,659 and moving violations from 910 in 2012 and 1,309 in 2013 for totals of 2,160 in 2012 and 2,968 for 2013.

FINANCE AND SOCIAL SERVICES: Commissioner Link gave the following Finance Report: The Current Fund cash balance at June 30th was \$544,130.87 and at May 31st was \$3,312,895.75 which represents a decrease of \$2,768,764.88. The entire balance was invested and earning approximately 0.25%. Cash receipts for the month of June totaled \$348,651.47 of which \$192,468.09 was for Current Taxes, \$9,000.41 was for Prior Years Taxes and \$147,182.97 was Miscellaneous Revenues.

Cash disbursements for the month of June totaled \$3,117,416.35 of which \$2,012,876.00 was for Local School Taxes, \$599,681.45 was for Salaries and \$504,858.90 was for Other Expenses. The Tax Collector's Office, located at 320 Boulevard, will be open this Saturday, July 27th, from 9:00 AM until 12:00 Noon for the collection of second quarter taxes due on August 1st.

Under Social Services Commissioner Link thanked the generous residents of Hasbrouck Heights who continue to donate to the Food Pantry and keep the shelves stocked. There were 127 visitors to the Food Pantry from June 24, 2013 through July 22, 2013. Thank you also to the dedicated volunteers who helped stock and supervise the food pantry during these weeks including Ralph Cannarozzi, who comes weekly, Dorothy Petroulas, Elsie Sternbach, Ethel Ball, Elaine Ruroede, Janice Cooney, Andy and Joyce Belbo, Al Kinsley, Jeff Leidenfrost, Rosemary Willard and Anna Tracz who will now be a substitute volunteer. We are especially grateful for the following who provided grocery items, gift cards or monetary donations: Heights Specialty Pharmacy, Geraldine, Kristin, Cookie, St. John the Divine Episcopal Church, Corpus Christi Brown Bag Sunday, Methodist Church Women, Joseph Janiro, Martha, Corum Family, Janet Wright, Mr. & Mrs. Gumbrecht, Kathy Van Jura, Rosemarie Smith, Josephine McClean, **SOCIAL SERVICES (cont'd):** Patty, Ron Ellis, and to the Chic Charity Club who gave

a most generous donation received from their clothing drive. During the summer months, we experience lower donations. The shelves are sparse and all types of grocery items are most welcome. Donations are accepted in the Borough Clerk's office from 8 a.m. through 3:30 p.m. Monday through Friday. The food pantry is open on Monday mornings (on Tuesdays if Monday is a holiday) from 9am-11am for Hasbrouck Heights residents in need. Anyone in need who would like to register can do so with Robert Brady by calling (201) 288-4143.

RECREATION AND PARKS: Commissioner Buckman gave the following report on Parks as submitted by DPW Supt. Bill Spindler. The DPW secured the perimeter of Woodland Park due to the construction on the new pavilion to ensure the safety of the Recreation Camp. A temporary barrier was constructed at the Harrison Avenue entrance to close off any traffic from entering the park along with Dead End signs posted at Woodside Avenue. Additional barricades and cones were placed at the Roosevelt and Cleveland Avenue entrances. All picnic tables were set place under the Rec Tent along with trash receptacles. The garbage collection routes for the Woodland Park area were changed around to accommodate the campers and not interfere with the drop-off area. While waiting for Whirl Construction to complete the concrete slab, the DPW has been actively preparing the area for electric and water. All the plumbing has been roughed in place and a trench was dug for the electrical conduit to be laid in place when the electrical contractor starts work. The electrical contract has been awarded to the lowest bidder. A new utility pole will be installed as part of the project as the old electrical equipment was not up to current codes. Also waiting for installation is the sink and preparation table in the BBQ area. Custom cedar wood was ordered for the BBQ serving area.

Under Recreation, Commissioner Buckman gave the following report as submitted by Director of Recreation Robert Brady: Summer camp has a week and a half left this season, so far the campers have enjoyed many field trips and exciting theme days. The camp has averaged 253 campers a day during this summer. The counselors have been doing a great job interacting with the campers as well as enforcing all the rules of the camp. Recreation Adult Coed Volleyball will meet once a week at Woodland Park on Wednesday nights at 6:30pm weather permitting. This program is free for men and woman 18 years and older. Of course we still have a very involved Senior Schedule all programs are held in our Senior Center located at 320 Boulevard. For a free schedule of events call (201) 288-4143 and hit #3 key, or stop by the center or recreation office and pick up a schedule. Special Needs Recreation Outdoor Play time: This program is held on Tuesdays at Woodland Park weather permitting at 4:30pm. Town Day will be held at Woodland Park on Saturday September 28th 10:30am-3:30pm. Town organizations that would like to reserve a table should email their requests to the recreation department at hhrec@aol.com. If you have any questions about any recreation programs please call Robert Brady, (201) 288-4143 or email him at hhrec@aol.com. You can also follow the recreation department on Twitter @hhrecreation and Facebook by liking our Facebook page Hasbrouck Heights Recreation.

LIBRARY: As Library Liaison, she reminded everyone that the annual summer bash will be held August 2 from 6:30 p.m. to 1 a.m., theme "Journey to the Center of the

World.” Costs are \$5.00 for children under 12, \$8.00 for 12 or over. Call 201-288-0488 for more information.

FIRE, STREETS & SANITATION: Under Fire, Commissioner Gonzalez gave the activity report submitted by EMS Coordinator Elizabeth Waring. From June 15 to July 15 the HHFD responded to 20 Fire calls, 13 Non-emergency fire calls and 111 EMS calls. The HHFD covered the Fourth of July fireworks display and the July 4th Children’s Patriotic Parade at Woodland Park. A special note of recognition goes to firefighter Justin Watrel who was featured in the June issue of New Jersey Fire magazine. Justin is the author of a book titled “Firehouse 101.” The article along with his picture talks about how this book came about.

Under Streets & Sanitation, Commissioner Gonzalez reported the Department of Public Works installed a second set of wire cables across the Boulevard in order to hang banners in the proximity of Washington Place and Kipp Avenue for upcoming events. Initially banner was placed in that location between two utility poles but was promptly removed by PSE & G as they do not permit this on their poles. Currently the Borough hangs banners further south on the Boulevard between two trees. There are no other locations throughout the Boulevard. As part of a Cooperative Agreement for Solid Waste Collection, the Borough entered into a contract for a savings of \$5.42 per ton on dumping fees. The new transfer station is located in Totowa and is a smaller facility from the previous location which tends to alter our turnaround time; therefore, our residents may be experiencing a delay in their garbage/trash and grass collection time. We are asking the residents to be patient until they become accustomed to the change.

The Borough always strives to save the taxpayer dollars. The DPW replaced equipment at the Woodside Sewer Pump Station as the pumps were not alternating from one to another. A contractor determined that the electronic relay switches were in need use to transport tree parts during and after most severe storms and snow removal.

Repairs: Rolloff #110 – Replaced entire suspension system.

Street Sweeper – repaired water holding tank and hoses, replaced brake master cylinder, o-rings, brake lines, and repaired broom assembly.

Garbage Truck #103 – replaced PTO assembly shaft and clutch.

Garbage Truck # 101 – replaced pivot sleeve, roller, center partition, and springs for rear packer assembly cutout, replaced and welded channel track and wear blocks.

Rolloff #111 - 1984 Mack has been taken out of service as Steve Daus, DPW mechanic, has indicated that the chassis had several cracks and erosion. This truck is Used to transport tree parts during and after most severe storms and snow removal.

HEALTH & LAND USE: Under Health, Commissioner Lipari read a report prepared by Board of Health Secretary Lori French: During the second quarter of 2013 the Health Inspector conducted 76 food inspections, 5 spot checks, 25 grease trap inspections and 21 complaints of various nature. The Health Department collected \$32,120.00 in fees during the second quarter of the year and issued 181 dog licenses. Also the Boro Registrar of Vital Statistics issued

HEALTH & LAND USE (cont’d): 486 certified transcripts collecting \$7,245.00. The department also recorded 153 non-resident deaths and 16 resident deaths.

Fourteen marriage licenses were issued and the Health Department was notified of 29 births to town residents.

Senior Wellness Luncheon: The Board of Health will be sponsoring their Annual Senior Wellness Luncheon, which will be held on Thursday, September 19, 2013. The luncheon will begin at 11:00 am to 2:00 pm in the Senior Room at Borough Hall. Care-One at Wellington of Hackensack will be providing the complimentary Lunch.

Blood Donations: The Board of Health will also be sponsoring a blood drive on Monday, July 29th from 2 to 6 pm. The not-for-profit organization “Community Blood Services” will be coordinating the blood drive and will provide their bloodmobile as the donor collection site, which will be located at Borough Hall in the parking lot on Central Ave. Please call 201-251-3703 to schedule an appointment.

Annual Dog Census: This years annual Dog Census began on Monday, June 24, 2013 and was completed on Friday, July 12, 2013. Thirteen Crossing Guards signed up to participate. The Crossing Guards reported 102 unlicensed dogs, which every dog owner received a letter along with a dog license application from the Health Department explaining our ordinance and the importance of rabies immunization.

Food License Renewal: During the month of June the Health Dept. issued 87 food licenses, 18 Personal Grooming licenses and 12 Milk truck licenses, along with collecting \$18,450.00 in annual application fees.

As Land Use Commissioner, Councilman Lipari reported during the month this department issued 55 Uniform Construction Code permits with income totaling \$32,904. This includes two permits for the renovation of 65 Route 17 complex. This can be compared to last year when 31 permits were issued with an income of \$14,182. Home sales continued with over 20 C.O. inspections again this month. 89 initial UCC inspections were done during the past month with a passing rate of 79%. There were 12 instances where the contractors were not ready for inspection and six when there was no one home. Although it is summer, residents should keep their inspections in mind and call to cancel if their plans change. The Construction Code Official/Zoning Officer was made aware that there might be an illegal basement apartment. Upon investigation, he determined that the report was correct and the homeowner was summoned to court and fined \$300. The homeowner helped the tenant find a legal residence. There is a continued investigation of a report of a home remodel with no permits. The department welcomes residents reports of this type of activity as sometimes there is no outside indication of the violation. The Zoning Board has a special meeting to hear the continued application this Thursday, July 25th, for the Frezzo Veterinary Clinic which would like to locate at 180 Boulevard (Borough Exxon **LAND USE (cont'd):** site). There are three commercial applications that have been submitted and will be heard at the August meeting.

Zoning: Commissioner Lipari reported he and the Borough Attorney have been monitoring the proposed development of 295 Polifly Road, Hackensack, commonly known as the Sea Shack Restaurant. The owner is seeking to demolish the existing restaurant and replace it with a 78-unit seven story high end apartment. Six of the seven stories will be apartments, with a ground level parking garage. There will also be two underground parking levels. The project will provide a total of 155 on site parking spaces. The application requires a grant of several bulk variances and waivers. We have received a copy of the entire application and after review concluded that the proposal was one of the best possible alternates for impact on Hasbrouck Heights. It is anticipated that traffic generated by the property will be less than a restaurant with the traffic pattern will have exit an entry on Pleasantview Avenue. The application was scheduled for public hearing on July 18, but was continued to Aug. 22. He and the Borough Attorney will be attending.

PUBLIC FACILITIES: Deputy Commissioner Lipari reported the Department of Public Works arranged and transported the Goose Sweeping equipment to the Borough of Wood-Ridge as part of the Shared Services Agreement between the NJ/NY Port Authority and several communities that surround Teterboro Airport. The sweeper was used to collect geese droppings from one of their athletic fields. The DPW landscaped three properties under the authorization of the Mayor and Council, Resolution # 101. A bill for services rendered by the Borough was submitted to Borough Administrator Michael Kronyak to be applied toward a lien on the properties. The armor gun (cannon) located in front of the VFW had its outriggers welded permanently in place because of a possible pinching hazard to those that would come into contact with it. Steven Daus and Michael Chevony, DPW mechanics, ground down the metal, welded ridge and applied official Military colored paint –approved by the Army – to complete their mission. At the Library, six light ballasts were replaced and the carpets are being shampooed every Friday evening after the Library is closed. The A/C systems that control the Library have had their coils cleaned for the second time this season and the fan motor serviced. With the recent heat wave the roof temperature at the Borough Hall measured 135 degrees during that time. In preparation for the Lion's Club sponsored Fireworks show, the DPW borrowed the stage that was erected at Depken Field from Rutherford DPW. This is the fourth year that Rutherford has allowed us to share their equipment. We thank Chris Seidler, Rutherford DPW Superintendent for arranging this as a professional courtesy to Bill Spindler as they both have served as vice-president and president of the NJ Public Works Association, Region 1, Bergen and Passaic Counties.

Schedule of Meeting: Community Room, 12; Caucus Room, 9; Council Chamber, 4; Senior Center, 5 (not including Senior Activities).

MAYOR'S REPORT:

Mayor Heck reported The following forms are available in pdf format on the Borough of

Hasbrouck Heights official website: hasbrouck-heights.nj.us:

General Forms:

Government Records Request Form

Garage Sale Application

Transient Peddler, Merchant, Solicitor, Vendor, New Merchant License

Building Department Forms:

Application for Certificate of Zoning Compliance

Application for Local Contractor

Health Department Forms:

Application for Temporary Food License

Dog License Renewal

Recreation Department Forms

Registration Forms

June 28, Friday, 6 pm. Junior Police Academy Graduation held in the HHHS Auditorium. Chief Colanari, Lt. Rinke, Sgt Alan Baker, Police Officer Brad Dussault, Advisor Mike Stillman, Deputy Commissioner Dave Gonzalez and I attended the event.

June 29, final Saturday Meeting with residents until after Labor Day.

Noon Meeting with Borough Attorney Ralph W. Chandless

July 1, Monday 11:30 a.m. Finance Meeting

July 2 Tuesday, John Theurer Cancer Center Gov. Christie being honored by Hackensack University Medical Center.

July 2, 7 pm Lions Club Fireworks

July 4, Saturday, 9:30 a.m. Children's Costume Parade held at Woodland Park
Congratulations to the Mayor's Celebration Committee and Chair Dorothy Bernice for a job well done.

July 10, Wednesday: Councilman Russell Lipari and I attended a special meeting with Mayor John DiRienzo of Haworth and Sheriff Michael Saudino at the Urban League's office in Englewood. Topic was the number of growing foreclosures and help offered by the Urban League. Hasbrouck Heights residents are included in the large number of Bergen County homeowners who are in need of assistance. Since the Sheriff's office is the means by which foreclosure notices are delivered his office will assist in getting information out to the public. The Urban League has a good track record of circumventing people from losing their homes, but their staff is limited. Grants are limited and means of increasing their ability to help people was a part of the agenda.

MAYOR'S REPORT (cont'd): Future meetings will be held as to further action to be taken to help those in need.

July 11, Thursday, 4 pm A Fire Committee Meeting was held. Fire Commissioner David Gonzalez and I met with Michael Kronyak, Finance Officer and Chief Richard Giarratana, First Asst. Chief Patrick Hayes and Second Asst. Chief Angelo Roccamo. Discussion as to the future equipment needs of the department was the main topic. Costs and recommendations were forthcoming from the chiefs and a timeline was put into place as to when final discussions and decisions would have to be made.

July 16, Tuesday, 1 pm: An informal meeting was held by the Owner of Longview Avenue property. Joining me were Building Inspector Nick Melfi and Borough Administrator Michael Kronyak. The meeting was requested by the owner Mr. Rizzo, to advise the Mayor that he is planning to build on that strip of property that extends from the Boulevard east to Rte 17. No set date was made to further discuss his plans.

DPW Supt. Bill Spindler attended an earlier meeting at Congressman Bill Pascrell's office in Paterson. He represented me at that meeting and gave me papers and a report as to what occurred. It was in reference to Super Storm Sandy. This was a follow up to the original meeting attended by Borough Administrator Michael Kronyak and me earlier in the year.

July 17, Wednesday, 2 pm I stopped to visit with senior citizens who attended the Senior Picnic sponsored by the Borough. Senior Citizens and Recreation Director Rob Brady arranged for High School volunteers to serve those in attendance and Borough Clerk Rose Marie Sees arranged for the special lunch and free raffle that was made available to those in attendance. Everyone told me how much they enjoyed the event and entertainment supplied by Peter Lieberman.

2:30 pm I attended the special program in the Library at which Giants Football Player Kevin Boothe was the main attraction. It was a well attended event, even though it was midway through our heat wave. He read to the children and families in attendance. Prior to that I had the pleasure of hefting his two super bowl gold and diamond rings in my hands. Let me tell you I have never held rings that heavy.

July 22, Monday, 7 pm I am at the Library available to speak to residents. As already reported I am available on Monday nights during the summer and will return to my Saturday post in the fall.

July 23, Tuesday, 11:30 a.m. I attended the Finance Meeting with Chair Pamela J. Link, Vice Chair Justin DiPisa and Finance Officer Michael Kronyak. Various matters were discussed including grants received for our park programs and their progress. Discussion of various administration needs were held as to progress made. Salary

MAYOR'S REPORT (cont'd): 7 pm Police Committee meeting was held as part of an overall review of what has and will take place in the department.

8 pm. Council Meeting and that concludes my report.

NEW BUSINESS:

- CONSENT AGENDA:**
- 143. Rescinding of Resolution No. 128 which authorized Person to Person Liquor License Transfer of Kisson, Ann Marie t/a Redford's Liquors to Yoshi Liquors and Wines Inc. Due to Failure to Receive Transfer Tax Clearance Certificate
 - 144. Authorizing Approval of Developer's Agreement with Three Buildings, LLC
 - 145. Authorizing Approval to Enter into a Grant Agreement with County of Bergen for 2012 Bergen County Open Space Trust Fund Municipal Program Polifly Park Improvements - Grant Award of \$24,000.00

Mayor Heck requested a motion to approve the Consent Agenda which was made by Councilman Lipari, seconded by Councilman DiPisa, and unanimously carried, the foregoing Consent Agenda Resolutions were approved. (Copies attached).

MISCELLANEOUS FROM PUBLIC:

Mayor Heck requested a motion to open the meeting to the public which was made by Councilman DiPisa, seconded by Councilman Gonzalez, and unanimously carried.

Patricia Link, 221 Harrison Avenue, as secretary to the Hasbrouck Heights Library Board of Trustees, invited the Mayor and Council to the library program to be held August 2 from 6:30 to 1 a.m. entitled "Take a Journey to the Center of the World."

Justin Watrel, 506 Collins Avenue, as chairman of the Junior Friends of the Hasbrouck Heights Library thanked everyone for attending the second annual celebration of books. Giants Defensive Lineman and Guard Kevin Boothe as special guest charmed an audience of over 100 patrons by reading the book "Everyone Can Learn to Ride a Bike" by Christopher Rojke." This event was planned in six days, and thanked Councilman Lipari, Mayor Heck for coming and reading the proclamation, Ro Sees, Mimi Hui, Jean Dattolico, Marie Joyce, Vicky Mascio of the Friends and Rose Marie Assunda. He reported on upcoming programs that the Friends of the Library will be holding in the next few months. He invited everyone to join the Friends to help support their programs. Mayor Heck congratulated on the outstanding job he is doing.

MISCELLANEOUS FROM PUBLIC (cont'd):

Ronald Ellis, 107 Paterson Avenue, asked for the Town Day date which is September 28.

There being no one else wishing to speak, Mayor Heck asked for a motion to close the public portion which was made by Councilman Gonzalez, seconded by Councilwoman Link, and unanimously carried.

RESOLUTION TO CLOSE: 146. Possible Litigation

At 8:53 p.m., Mayor Heck requested a motion to Close for Executive Session which was made by Councilman Gonzalez, seconded by Councilman Link, and unanimously carried.

ADJOURN:

There being no other business to come before the governing body, at 9:13 p.m., Mayor Heck requested a motion to adjourn which was made by Councilman Gonzalez, seconded by Councilwoman Buckman and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on July 23, 2013.

Rose Marie Sees, Borough Clerk