

BOROUGH OF HASBROUCK HEIGHTS

MINUTES

November 24, 2015

A Regular Meeting of the Mayor and Council of the Borough of Hasbrouck Heights was held on Tuesday, November 24, 2015 at 8:01 p.m. at Borough Hall, 320 Boulevard, Hasbrouck Heights, New Jersey.

Borough Clerk Rose Marie Sees stated that the meeting complied with the Sunshine Law, adequate notice of this meeting having been made to all members of the Council by personal service on January 5, 2015 and transmitted to The Observer, The Record and The Herald News on January 5, 2015.

ROLL CALL: Present: Mayor Rose Heck, Councilman Justin A. DiPisa, Councilwoman Sonya Buckman, Councilman David Gonzalez, Councilwoman Pamela J. Link, Councilman Russell A. Lipari, Councilman Christian Semenez

Absent: None

SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE: Mayor Heck led in the Salute to the Flag and Pledge of Allegiance.

INVOCATION:

Councilman Semenez gave the Invocation as follows: "I went through many prayers and poems to express my feelings for this Thanksgiving week. None seemed to express my thoughts. This month we remembered our veterans and then mourned the attack on Paris and Mali. We are in the midst of turmoil and people are hungry. It is time for us to take back our world. We do a disservice to our God if we don't start respecting what gift he has given us. It is time we rise above hate and hunger. Make this the week that our food pantries are overflowing with food for the needy, and show extra love for your neighbor. Make an effort to give a "Have a nice day" to everyone you see.

On Thanksgiving Day hold the hands of your family and pray.

Dear Lord we have lost our way and need your help. Reach into our mind and soul. Show us the way to peace. Bless us all and give us the strength to rise above hate and poverty. As we begin the celebration of the birth of Christ your Son, let us not forget why He came to wash away our sins. Lord take us into your hands and deliver us from this unrest. Make this Thanksgiving a day of peace and warmth."

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PRESENTATION:

Certificate to Mikey Priore for quick action and bravery when a fire occurred in his home

Mayor Heck, Fire Commissioner Gonzalez, Deputy Fire Commissioner Lipari, Fire Chief Patrick Hayes and 1st Asst. Chief Angelo Roccamo presented the following Certificate:

“Certificate of Recognition and Appreciation presented to Mikey Priore, a 12 year-old, for his quick, decisive, calm actions and bravery in dialing 911 and giving the Police Dispatcher complete and accurate information upon discovering heavy black smoke emanating from the basement of his home on November 6, 2015, and for evacuating the family’s two cats to safety.” /s/ Mayor Rose Heck and Members of the Council

A picture was taken with all presenters, Mikey and his parents.

COMMUNICATIONS:

- 1) Letter from United Water NJ changing name to SUEZ
- 2) Notice of Petition filed with NJ BPU on behalf of Cablevision

seeking approval of transfer of control of Cablevision Lightpath-NJ LLC and 4Connections LLC

- 3) Letter from Cablevision of Oakland, LLC that they have filed an application with NJ BPU to renew system-wide franchise

Mayor Heck asked if any member of the Council wished to have any item read into the record. There was none. Mayor Heck then requested a motion to accept the Communications which was made by Councilman DiPisa, seconded by Councilman Semenez, and unanimously carried.

APPROVAL OF MINUTES: *(November 10, 2015 Regular Meeting, Work Session and Executive Session)*

Mayor Heck requested a motion to approve the foregoing Minutes which was made by Councilman Lipari, seconded by Councilman Semenez, and unanimously carried.

BILLS:

WHEREAS, claims and accounts amounting to \$156,352.21, specified in the Schedule hereto annexed, have been examined and approved by the Finance Commissioner, or his Deputy; and

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BILLS (cont'd):

WHEREAS, the Chief Financial Officer has certified that funds are available in the accounts listed for payment of the claims;

NOW, THEREFORE BE IT RESOLVED, that the claims be paid and checks be issued on the funds and accounts indicated on the attached schedule.

Signed Pamela J. Link
Commissioner of Finance

On a motion by Councilwoman Link, seconded by Councilman DiPisa, and unanimously carried, the foregoing Resolution was adopted.

REPORTS:

POLICE: Under **Police**, Commissioner DiPisa gave a report supplied by Police Chief Michael Colaneri: The Police Department received a grant in the amount of \$3,025.82 to replace body armor. Chief Colaneri and Sgts. Werner and Adamo attended the Veteran's Day Ceremony on November 11. The Bergen County Sheriff's Department K-9 Unit along with HHPD conducted a locker search at HHHS on November 13. D/Sgt. Werner and Det. Behr gave an active shooter program and workplace safety demonstration to the Hasbrouck Heights Surgery Center at 214 Terrace Avenue. The Police Department would like to thank the parents and children of HH for a safe and Happy Halloween that saw very little mischief again this year.

Under Statistics, he reported parking summons for: October 2014 Year to date parking were 3,539 versus 3,634 in 2014. Total moving violations: Year to date are 2,576 from 3,527 in 2014. Totals for November to date are 6,115 versus 7,161 in 2014.

RECREATION AND PARKS: Under **Recreation**, Commissioner Buckman gave a report supplied by Recreation Director Robert Brady: Special Needs Recreation Basketball 8 week program has begun on Wednesday and Thursday evenings at Euclid School Gym 6:15-7:30 p.m. Recreation Wrestastics has over 20 Kindergarten and 1st Grade Boys registered, teaches fundamentals of wrestling and begins mid- December and last for eight weeks. Recreation Basketball has 39 teams of boys and girls playing from 3rd through 8th grade. There are also six travel teams for boys and girls in Grades 5 through 8, as well as weekly clinics for 1st and 2nd grade boys and girls. Practices will begin next week, and the clinics will begin in January. Recreation Wrestling will be hosting two tournaments and two scrimmages, as well as four home dual matches this season. The program has over 40 wrestlers involved in Grades 2 through 8. Recreation Co-ed Adult Volleyball meets on Wednesday nights from 8 to 9:30 p.m. and Recreation Men's Adult Basketball meets on Monday nights from 8 to 9:30 p.m. Both programs are in the high school gym. If you have any questions on Recreation programs please call Rob Brady at 201-288-4143 or e-mail hhrec@aol.com or on Twitter@hhrecreation and Facebook by liking our facebook page Hasbrouck Heights Recreation.

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Under **Parks**, Commissioner Buckman gave a report supplied by DPW Supt. William Spindler: The Comfort Station at Woodland Park has been winterized and is closed until the Spring as the building does not have a heating system. All the water was drained from the building and the irrigation system was drained as well by using an Air Pressure System. The irrigation systems at the 911 Memorial, Police Memorial, and the Circle have also been winterized. The ground level light fixtures at the Firemen's Memorial and 911 Memorial Parks have been repaired again as multiple acts of vandalism has caused major damage. Prices are being sought for replacements. The Gazebo will be decorated with holiday lights again this year as the Borough received many compliments from our residents last year. Annual holiday lights that adorn our Circle were also completed as well. She thanked Stefan Desics for his Eagle Scout project of painting the benches in Woodland Park

As Library Liaison, she congratulated the Friends of the Library and the Chamber of Commerce for their joint fundraiser "Taste of Hasbrouck Heights." There were over 20 vendors and 200 plus attendees. Thank you also to the teens for serving, bussing and cleaning up after this event and to the VFW for their space, it worked out really well. The Chamber of Commerce is also starting their Holiday Fest on November 27. Please support your local businesses. The booklets that contain the coupons are available here in the building and throughout town. When you make your purchase to one of the sponsors, your ticket will be put in a drawing on December 13.

FIRE, STREETS & SANITATION: Under **Fire**, Commissioner Gonzalez gave the following report:

Sunday, Nov. 8: the HHFD attended the Aviation Hall of Fame Veteran's Day ceremonies.

Nov. 9: HHFD held their Annual Elections. Results were read at the November 10 council meeting and approved. The Ladder Company will hold Election of Officers on Nov. 30.

Nov. 10: HHFD handled a two-alarm house fire on Williams Avenue. No injuries were reported.

Nov. 17: Another 2-alarm fire on Main Street, mutual aid assisted, fire quickly handled and no injuries reported.

The HHFD will participate in the Annual Holiday Parade and Tree Lighting on November 27.

Dec. 20: The HHFD will take Santa around town starting at 4 p.m.

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FIRE (cont'd):

He continued that three times as many cooking fires occur on Thanksgiving than on an average day. NFPA recommends the following safety tips for cooking on Thanksgiving:

Keep an eye on what you fry. Always stay in the kitchen while frying, grilling or broiling food. If you have to leave the kitchen for even a short period of time, turn off the stove.

Keep things that can catch fire such as oven mitts, wooden utensils, food packaging, towels and curtains away for the cooking area.

If you have a small (grease) cooking fire and decide to fight the fire:

On the stovetop, smother the flames by sliding a lid over the pan and turning off the burner. Leave the pan covered until it is completely cooled.

For an oven fire, turn off the heat and keep the door closed.

If you have any doubt about fighting a small fire just get out! When you leave, close the door behind you to help contain the fire. Call 9-1-1 or the local emergency number from outside the home. <http://www.nfpa.org/> for more information.

Please replace all batteries in carbon monoxide and smoke detectors.

Under **Streets & Sanitation**, Commissioner Gonzalez reported the Department of Public Works replaced the fire extinguishers in all the DPW vehicles as they expired.

Several bee hives were removed from Borough trees by a professional bee exterminator.

Leaf season will begin on October 19. Residents may place leaves in the street (not within 10 ft. of a stormwater drain catch basin). Leaves may also be placed at the curb in paper leaf bags or in upright container. Leaves in plastic bags will not be collected.

Limbs, branches, and/or shrubs may not be combined with leaves. They must be separately bundled and tied and placed at the curb for branch collection. (See Recycling Calendar.) Leaves that have branches mixed in will not be collected.

Last day to put leaves in the street is December 11, after December 11 leaves must be bagged.

Leaf removal is on a non-scheduled basis during the season.

Supplies were received by the DPW in preparation of any snow for the winter season.

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STREETS (cont'd):

Holiday wreaths were placed throughout town and 24 new wreaths were purchased for the lamp posts on the Boulevard as part of the Streetscape Program.

The first pre-season order of road salt was ordered as part of the Bergen County Co-op Agreement.

The Free Paper Shredding Event that took place on October 24 had the third highest weight in the amount of 7,520 lbs out of the last 14 events.

FINANCE AND SOCIAL SERVICES: Under **Finance**, Commissioner Link gave the following report: The Current Fund cash balance at October 31st was \$1,068,191.41 and at September 30th was \$1,559,708.36 which represents a decrease of \$491,516.95. The entire balance was invested and earning approximately 0.25%.

Cash receipts for the month of October totaled \$3,554,153.59 of which \$3,282,291.51 was for Current Taxes, \$222.46 was for pre-paid 2016 taxes, \$155,277.45 was for State Aid and \$116,362.17 was Miscellaneous Revenues.

Cash disbursements for the month of October totaled \$4,045,670.54 of which \$2,258,448.00 was for Local School Taxes, \$903,117.86 was for Salaries and \$884,104.68 was for Other Expenses

The formulation of the 2016 budget has begun. We have limited information on exactly how the Budget and Levy Cap's will be treated for next year but we expect more information within the next few weeks. We do know that the Appropriations CAP for 2016 is set a 0% with the ability to use available CAP bank and the Levy Cap is set at 2%. Complete calculations are not available yet.

We have started to receive some key numbers needed for the 2016 budget such as employer pension contributions and health benefit premiums. Pension contributions will increase by \$101,335.00 for Police and \$29,705.00 for Public Employees. Health insurance premiums will increase between 4.4% and 10.86% depending on the level of coverage and the prescription plan premiums will increase approximately 5%. For 2016 all employees will be at the maximum employee contribution towards health coverage, this totaled approximately \$350,000.00 in 2015.

Department heads have received 2016 budget request forms which are to be completed and returned to the Finance Officer. The Finance Committee has already begun holding regular budget meetings and will ultimately get back to meeting every week as the deadline to introduce the budget approaches.

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Under **Social Services**, Commissioner Link gave the following report:

There were **185** visitors to the Food Pantry from October 26, 2015 through November 23, 2015.

The pantry is operational only because of the generous donations received on a continuing basis from the local churches, civic organizations, Scout troops, School and PTA food drives and the many, many generous residents.

These past few weeks donations have been pouring in beginning with Corpus Christi Church collecting over 250 bags the weekend of November 14/15, Lincoln School Food Drive, Junior Woman's Club, Girl Scout Troop 526, monetary donations from Gina DeFlorio, Bertha Spada, Elks Lodge #1962 and in memory of Pauline Magrini, cookies from Leonard Novelty Bakery in Moonachie, and various bags of groceries and turkeys from Holy Trinity Lutheran Church, St. John the Divine Episcopal Church, United Methodist Church Women, First Reformed Church, Dolores Ryan, Joan, Joanne DiClemente, Mary, Lyda, Anthony DiBello, Joann Rensch, Jill Connors, Josephine McLean, Joyce Belbo and Kathy Biegel, Mark Jentz, Joe Messeri, Gerry Berhain, Mrs. O'Neill, Al Warner, Phyllis Blohm, Bill Stanaland, Mr. Hershberger. We are also most fortunate to have Corpus Christi Rosary Society and Rosemary Smith who have donated clothing and toys for the children for Christmas. We sincerely thank you all so much for making the holidays so special for our patrons.

We appreciate the following volunteers who supervise the food pantry on a rotating basis. They are Denise Betts, Al Kinsley, Jeff Leidenfrost, Dan Solazzo, Warren Nelson, Marge Heeren, Rosemary Willard, Janice Cooney, Vivian Leidenfrost, Audrey Gall, Colleen Sarden, Dorothy Petroulas, Elsie Sternbach and Madeline deVelasco. Thank you all for your time and support. We have also been most fortunate to have children who volunteer their time each week from the Felician School and do a wonderful job of stocking the shelves.

All donations are very much appreciated and accepted in the Borough Clerk's office from 9 a.m. through 4:30 p.m. Monday through Friday.

HEALTH AND LAND USE: Under Health, Commissioner Lipari gave a report submitted by Laura French, Secretary/Registrar:

Annual Dog Licenses: The Board of Health reminds all dog owners that their 2015 dog license will expire on January 31, 2016. Over 1300 renewal notices will be mailed on December 31, 2015. To renew your license, proof of a valid rabies vaccine must be submitted along with your application and payment. Dogs with immunizations which will expire during 2016, will require a booster prior to obtaining a license. Call 201-2881636 if you no longer have your dog. The Teterboro Animal Shelter will be offering free rabies vaccines and low cost microchips to the pets of Bergen County residents on

HEALTH (cont'd):

Thursday, December 3 and 17 between the hours of 3:30 and 6 p.m. Residents must bring your pet's current rabies certificate that shows the expiration date of the rabies vaccine.

Vending Machines: All vending machine licenses will expire on December 31, 2015. Renewal notices will be mailed the end of November. To date the Health Dept. Has over 40 vending machine owners on record with a total of 84 various machines in Hasbrouck Heights.

Mobile Food Licenses: Mobile food licenses will expire on December 31, 2015. Before a license is issued a health inspection must be completed. The inspection will take place at the rear of the Municipal Building, 320 Boulevard. Licenses are issued every six months.

Under **Land Use**, Commissioner Lipari read a report prepared by Dorothy Bernice, Building Department Secretary: During the month the department issued permits with income totaling \$16,323.00. Eight certificates of occupancy were issued on sale of homes. There were 123 UCC inspections done during the past month with a passing rate of 83.7%. Work was not ready for inspection 20 times this month. Once again residents and contractors are reminded not to call unless they are ready for inspection.

The Property Maintenance Officer made 12 inspections. He followed up 23 times and issued seven warnings.

As residents are getting ready to decorate for the holidays the Building Department would like to remind everyone to make some safety checks to insure everyone has a safe holiday season:

- * Check the strands of lights for cracked cords, frayed ends or loose connections. Modern lights have fused plugs, preventing sparks in case of short circuit. If you have old lights, you can eliminate the sparking problem by purchasing new safer ones.
- * Artificial trees may be flammable so check to make sure it is identified as fire-retardant.
- * Water and debris can get into outdoor receptacles; a ground fault circuit outlet will reduce shorts.
- * Extension cords may overheat and should be checked periodically.
- * Don't tack or nail lights which may cut into the wire and become electrified. Using hooks is a safer way to hang lights.

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LAND USE (cont'd):

- * Check to make sure when putting lights outdoors they are rated for outdoor use.
- * don't leave Holiday displays lit after you go to bed or leave the house.
- * If goes without saying that candles should never be left unattended and never placed on Holiday trees of any kind.

PUBLIC FACILITIES AND TRANSPORTATION: Commissioner Semenez read a report submitted by DPW Supt. William Spindler: Roof repairs were completed at the Public Safety Building as water had permeated the back wall of the Court Room area. Tree branches from a neighboring property were hanging over and resting on the back roof of the building. The branches caused 14 holes in the roof along with lightning rod cable bolts that had also penetrated into the roof.

The DPW cut and removed what branches they could reach from the top of the building. The proximity of the building to the neighboring yard does not allow for the DPW equipment to gain access therefore quotes to have the remaining branches removed are being sought from an outside tree service. Tree climbers are required to complete this task.

The DPW assisted in the retrieval of an exhibition trailer from the Bergen County Police and Fire Academy in Mahwah for the Hasbrouck Heights Fire Prevention Bureau for their "Fire Prevention Awareness Event." The DPW returned the trailer when the event was completed.

Schedule of Meeting Rooms:

Community Room	14
Caucus Room	07
Council Chamber	05
Senior Center	06 (not including Senior Activities)

MAYOR'S REPORT:

Oct. 31st, Saturday, 1 p.m. I attended the Mayor's Community Celebrations Committee Ragamuffin Parade and Party at Senior Center. It was a big success thanks to Lisa Quish the event chair and all the volunteers. The children along with their parents had a wonderful time. They enjoyed the entertainment, donuts, bagels and cookies and left with goodie gift bags.

Nov. 2nd, Monday, 7:30 p.m., I was a guest speaker at the American Legion meeting held in the Senior Center of the Municipal Building.

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Nov. 9th Monday, 6 p.m., I attended the Taste of Hasbrouck Heights event held at the V.F.W. this year. Sponsored by the Friends of the Library and the Chamber of Commerce it was a success with over 200 people participating. The food was great and everyone had a good time.

Nov. 10th Tuesday, 7 p.m. I attended the Finance Meeting held before the Council Meeting. Minutes of the Council report may be found in full on the Borough Web Site at www.hasbrouck-heights.nj.us.

Nov. 11, Wednesday, 11 a.m. I attended the Veterans Day Ceremony held at Veterans Park. I was invited to speak at this event by sponsors of the event, V.F.W. Post 4591 Commander Joseph Colangelo and The American Legion Commander Michael Cahill.

Nov. 13, Friday, 6:30 p.m. I was one of the judges at the 26th Annual Lego Night sponsored by the Library. The contestants did an outstanding job and their finished products were well done. A variety of themes were used by the children who represented Pre-K through Grades 4, 5 & 6.

Nov. 14, Saturday, 10 a.m. to noon was my last Saturday at the Library. I enjoyed meeting with residents there over the past 8 years. My thanks to the Library Director and Staff for all their help.

Nov. 16, Monday, 7:30 p.m. I attended the Mayor's Community Celebrations Committee Meeting held in the Municipal Building. Discussion of both the Joint Float Contest and the Tree Lighting Event at the Circle set for Friday, Nov. 27 after the Chamber of Commerce Parade was held. Plans for the Town wide Holiday Decoration Contest were also presented. Dorothy Bernice Mayor's Celebrations Committee Chair, Tree Lighting Event Chair Patricia Link and Holiday Decorations Contest Chair Laura Baker gave their reports.

Nov. 17, Tuesday, 7:30 p.m., I attended the Library Board Meeting. Various Reports were given and action taken on the hiring of new personnel after that committee made its recommendations.

Nov. 18th Wednesday I attended the Leisure Club Thanksgiving Luncheon given by the Costa Family and held in the Senior Center. After that I met with Borough Clerk Rose Marie Sees to go over coming events.

Nov. 21st, Saturday, 11 a.m., I attended a Special Library Board Meeting. Discussion of the 2015 and 2016 Budget was held. The Board also voted to recommend the hiring of a new Teen and Media Librarian.

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Nov. 24th, Tuesday, 7 p.m. I attended the Finance Committee Meeting and at 7:30 p.m. the Police Committee Meeting.

8 p.m. Council Meeting

My Best Wishes to everyone for a Healthy and Happy Thanksgiving. I hope to see you at the Chamber Holiday Parade and Tree Lighting set for this Friday night beginning at 7 p.m. beginning at the North end of the Boulevard and ending at the South end of the Boulevard.

I also remind everyone to participate in the Chamber of Commerce 2015 Holiday Fest event that begins that night and continues for 17 days in the Business District.

That concludes my report.

NEW BUSINESS:

- CONSENT AGENDA:**
- 179.** Authorizing Approval of 2015/2016 Licenses for Commercial Sale of Certain Motor Vehicle Dealers
 - 180.** Authorizing Redemption of Tax Title Lien #2013-0002, Block 39 Lot 37, 140 Boulevard
 - 181.** Authorizing Raffle License for Hasbrouck Heights Band Parents Association
 - 182.** 2015 Budget Appropriation Transfers

Mayor Heck requested a motion to approve the Consent Agenda which was made by Councilman DiPisa, seconded by Councilman Semencz, and unanimously carried. (Copies attached)

MISCELLANEOUS FROM PUBLIC:

Mayor Heck requested a motion to open the meeting to the public which was made by Councilwoman Link, seconded by Councilman Semencz, and unanimously carried.

There being no one coming forward, Mayor Heck asked for a motion to close the public portion which was made by Councilman DiPisa, seconded by Councilwoman Link, and unanimously carried.

CHANGING DATE OF LAST MEETING IN DECEMBER:

It was proposed to change the meeting date of December 22, 2015 to December 29, 2015. Mr. Kronyak said we generally like to make the meeting as close to the end of the year so there is a limit of work to do at the Sine Die meeting. A motion was made by Councilwoman Link, seconded by Councilman DiPisa and unanimously carried.

CHANGING SINE DIE AND REORGANIZATION MEETING DATE:

Mayor Heck brought up a discussion to change the date of the Sine Die and Reorganization meeting to January 3, 2016 as Councilman DiPisa had requested this as he could not be present on January 1 as he had a family commitment in Boston. She said Mayor-elect DeLorenzo could still be sworn in on January 1, 2016. Councilman Gonzalez made a motion to keep the meeting on January 1, 2016, with Councilman Semenez seconding that motion. Mayor Heck said you should have a full council at the Reorganization Meeting. A vote was taken with Councilwoman Buckman, Councilman Gonzalez and Councilman Semenez voting yes, Councilman DiPisa, Councilwoman Link and Councilman Lipari voting no, with Mayor Heck breaking the tie by voting No.

A motion was then made to change the meeting date of the Sine Die and Reorganization to January 3, 2016 by Councilman DiPisa, seconded by Councilman Lipari with Councilman Gonzalez and Councilman Semenez voting nay, and Councilman DiPisa, Councilwoman Buckman, Councilwoman Link and Councilman Lipari voting yes.

RESOLUTION TO CLOSE FOR EXECUTIVE SESSION:**190. Personnel and Disposition of Borough Property**

Mayor Heck requested a motion to close for Executive Session which was made by Councilman DiPisa, seconded by Councilwoman Link, and unanimously carried.

MOTION TO RETURN TO REGULAR MEETING:

Mayor Heck requested a motion to go back to the regular meeting to conduct further business which was made by Councilman Lipari, seconded by Councilwoman Link, and unanimously carried.

Streets and Sanitation Commissioner David Gonzalez made a motion to authorize the hiring of Justin Berta as Sanitation Loader, which was seconded by Councilman Lipari and unanimously carried.

ADJOURN:

There being no other business to come before the governing body, at 8:52 p.m., Mayor Heck requested a motion to adjourn which was made by Councilman Semenez, seconded by Councilman Lipari, and unanimously carried.

I, ROSE MARIE SEES, Borough Clerk of the Borough of Hasbrouck Heights, do hereby certify that the foregoing Minutes are to the best of my knowledge a true account of the Regular Meeting held on November 24, 2015.

Rose Marie Sees, Borough Clerk